

Community Share

Donation Request Form



We donate 10% of our profits each year to student groups, community organizations and individuals to benefit our community and our world. Our contributions favor labor, human rights, the environment and living creatures. We distribute these contributions primarily in response to specific requests.

Don't be shy...in order for us to review your request, we need to know what you're asking for so be bold, be specific. Your odds of getting what you request, or a good portion of it, are much improved if we don't have to guess or quibble. We may not grant the entire request, but we will let you know what portion of it we would be willing to donate. (Please note: We cannot make donations of color copies or tee shirts.)

We want to know something about your organization or program and about the specific project for which you are making this request – but be sure to also tell us how many copies you need, on what kind of paper or card and any finishing the job requires (labeling, folding, cutting, stapling, binding, etc.). Please consult a Collective member if you'd like help with this part.

Once your request has been approved, allow several days for your job to be completed; allow a bit more time for larger jobs or those that will require scanning or finishing.

Date: _____ Name of Organization: _____

Non-profit? (Tax exempt?) no yes TE# _____

Contact person: _____ Phone or email: _____

Best time to be reached: _____

Please briefly describe your organization (goals, activities, what you're proud of. . . feel free to use the back of the page):

Briefly describe the specific project for which you would like our assistance:

What do you need?

Copying (please specify quantity, type of paper and any finishing needed):

Money (how much and would you be willing to accept credit or in-kind services in leu of cash?)

When will you get the material (originals, disk, file, etc.) to us?

When do you need the finished job?